

24 July 1953

SUBGROUP ON COLLECTION REQUIREMENTS  
OF THE  
EDAC INTELLIGENCE WORKING GROUP

Terms of Reference

1. Membership

The Chairman and membership of this Subgroup shall be designated by the IWG, and shall serve for such terms as the IWG may determine. The Subgroup may request the attendance of non-members as consultants when matters on the agenda make their presence desirable.

2. Objectives

The objectives of this Subgroup are to review collection requirements and, as far as possible, outstanding instructions issued by the various collection agencies with respect to information of actual or potential value to economic defense policy and operations; to review the fulfillment of such requirements; and to promote the coordination and consolidation of outstanding instructions and statements of requirements.

The ultimate objective of the group is the establishment of a comprehensive pattern of US Government instructions for the collection of economic defense information. Although it is thus recognized that a complete solution cannot be achieved on the basis of particular instructions alone, the first concern nevertheless must be to bring the least adequate instructions for the collection of economic defense information up to the level of the others. Hence, since the various collection instructions of the Foreign Service Reporting System (State, Commerce and OIMS) have recently been consolidated in a single instruction (E.R.C. 34) for the collection of information on East-West trade, this Subgroup believes that its review and consolidation of collection instructions should be focussed, initially at least, on those of agencies outside the Foreign Service Reporting System.

3. Functions

The Subgroup shall:

- a. Ascertain existing guidance to collection agencies and review the fulfillment of collection requirements in terms of the pertinence, extent, timeliness and accuracy of the material received.

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- b. Formulate recommendations for over-all priority requirements (with regard to the various needs of US Government agencies) for the collection of economic defense information.
- c. Identify specific critical deficiencies in the fulfillment of collection requirements and the availability of economic defense information.
- d. Recommend priorities for the correction of such deficiencies.
- e. Recommend appropriate collection action to fill requirements, with regard, as far as possible, to the separate specific capabilities of every agency having pertinent collection responsibilities or potential.
- f. Make recommendations at its discretion on other matters relating to the collection and availability of economic defense information.

#### 4. Meetings

The Subgroup shall meet as often as necessary to carry out its responsibilities.

#### 5. Reports

The Subgroup shall report on its work from time to time to the IWG. Findings and recommendations which have been approved by a majority vote of the Subgroup may be transmitted to the IWG together with any statements of dissent from member agencies.

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